

# NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

## COALVILLE SPECIAL EXPENSES WORKING PARTY – TUESDAY, 14 FEBRUARY 2023



<b>Title of Report</b>	<b>2023/24 EVENTS REPORT</b>
<b>Presented by</b>	Paul Wheatley Head of Property and Regeneration
<b>Background Papers</b>	<a href="#">Agenda for Cabinet on Tuesday, 31st January, 2023, 5.00 pm - North West Leicestershire District Council (nwleics.gov.uk)</a>
<b>Financial Implications</b>	There are no direct financial implications arising from this report. All proposals are within the proposed 2023/24 events budget. The financial implications are covered in the Finance Update report (agenda item 4). <b>Signed off by the Section 151 Officer:</b> Yes
<b>Legal Implications</b>	The holding of events in Coalville is a discretionary service. The CSEWP may recommend to Cabinet the events it wishes to run in the year using its available budget. <b>Signed off by the Deputy Monitoring Officer:</b> Yes
<b>Staffing and Corporate Implications</b>	Staff resources are used to manage and deliver the adopted events programme with the associated costs charged to the Special Expenses budget. <b>Signed off by the Head of Paid Service:</b> Yes
<b>Purpose of Report</b>	To present a draft events programme to Coalville Special Expenses Working Party.  To seek approval of the proposed events programme from the working party.  To recommend the events programme for approval by Cabinet.
<b>Recommendations</b>	<b>THAT THE WORKING PARTY</b>  <b>1) NOTES THE BUDGET AVAILABLE IN 2023/24 FOR COALVILLE EVENTS.</b> <b>2) AGREES THE PROPOSED PROGRAMME OF EVENTS AND RECOMMENDS THE PROGRAMME TO CABINET FOR APPROVAL.</b>

### 1. SPECIAL EXPENSES EVENTS BUDGET

- 1.1.1 Subject to final ratification of the council's budget at the meeting of the Council on 23 February 2023 the budget available for Coalville Special Expenses Events is expected to be £84,440.
- 1.1.2 The net expenditure on events in 2022/23 was closer to £90,000 (base budget £64,000 with Cinema in the Park partially funded from reserves and a general fund contribution, this figure doesn't include event management and organisation costs)

and therefore some reduction to the number, size or net cost of events will be required in order to remain within budget.

1.1.3 Members of the Special Events Working Party Events Sub-group met on 9 February to discuss the proposed content of the 23/24 events programme.

1.1.4 The event programme proposed by officers to the sub-group meeting was as follows:

Date	Event	Description	Estimated cost
28 April to 14 May	King Charles III Coronation Celebrations	A series of events / activities to celebrate the coronation of King Charles III, to include: <ul style="list-style-type: none"> <li>Decorating the town centre – bunting, shop window competitions etc.</li> <li>The Coronation Big Lunch</li> <li>Art Around Town (subject to a successful external grant)</li> </ul>	£4,000
Summer	Summer event- <u>either</u> Picnic in the Park or Cinema in the Park	Member direction on which event they would wish to run is sought. Within budget it should be possible to deliver either a one day Picnic in the Park event or smaller Cinema in the Park event (compared to 2022).	£20,000
November	Christmas in Coalville	A day of Christmas festivities in Coalville town centre (details of programme for the day to be agreed at a future meeting of CSEWP).	£14,000
25 Nov to 4 Jan 2024	Coalville Christmas Decorations	Town centre Christmas decorations, comprising of lamp post mounted decorations (where permitted), bespoke decorations on Memorial Clock Tower, pea lights in trees (High Street and Memorial Square and two large Christmas trees.	£30,000
Event management and organisation costs			£16,000
<b>TOTAL</b>			<b>£84,000</b>

1.1.5 The outcome of the sub-group discussion was not available at the time this report was drafted and will therefore be presented to the meeting of Coalville Special Expenses Working Party as supplementary information.

1.1.6 The working party are requested to consider the events programme further and determine whether it wishes to recommend the programme to Cabinet.

1.1.7 It should be noted that in the event that an endorsed programme of events cannot be recommended to Cabinet following this evening's meeting then there may not be sufficient time remaining in which to both gain approval for and organise some of the events proposed for early in the year.